

Landcare NSW Fundraising Agreement

Fundraising Agreement

This Agreement sets out the role of Landcare NSW Limited (ABN 24 958 819 359) and the applicant for the Fundraising Project. Applicants must be a paid member group of Landcare NSW to be eligible to apply.

Landcare NSW will establish a Project Fundraising Account for the benefit of charitable activities as outlined in Landcare NSW Limited's application and will receive tax deductible donations for the project as per Landcare NSW's objects.

Funding and fundraising for the Program

The Project will primarily be funded from donors in the applicant group's community however additional funding may be sought from other Corporate and Philanthropic bodies. For this purpose, any fundraising activities or brochures or other materials produced for this purpose must be first approved by Landcare NSW.

1. Include wording to clearly state that the project is a project of Landcare NSW initiated by the incorporated organisation's fundraising.
2. Be clear as to where the money is to be donated. The wording must clearly state that the Donation Account is part of Landcare NSW and must not be misleading.
3. If the Project cannot proceed unless a minimum amount of funds is raised, then the materials must clearly state this and state, if the minimum is not reached by a given date, the monies raised will be applied to other charitable purposes within the region.
4. Landcare NSW may promote this Project Donation Account to other parties and if so, will acknowledge the group's role in initiating and managing the Project.

Receipt of Donations

Landcare NSW receives donations on behalf of our groups. This is after the Public Fund Committee have independently concluded that the campaign is appropriate in meeting the environmental outcomes we are pursuing.

1. Donations received are GST free.
2. A fee for handling the donations and administration is charged of 2.5% plus GST.



3. Landcare NSW shares the funds raised minus online card fees and administrative fee of 2.5%.
4. All named donations can be shared with the focus group.

The intention is that the net amount is given to the group involved after Landcare NSW has deducted a fee for service for carrying out the works. The group must charge an additional amount of GST on top of the net amount received and in due course Landcare NSW will claim that GST back from the ATO.

Examples

Process

When the campaign is complete, Landcare NSW will:

1. Advise the group of the final outcome
2. Check their GST status
3. Prepare a recipient created tax invoice
4. Pay the funds and send the invoice to the group.
5. Landcare NSW will hold the donations in the Landcare NSW Public Fund Account.

Release of Funds

Landcare NSW will pass donations received for the project to the applicant upon request for the fundraising campaign account to be closed, net of agreed fees, within 14 days of receiving the release request and/or the fundraising project ends.

For one-off directed donations to member groups, the following process will apply:

1. For donations under \$1,000 reviewed by Public Fund Committee and released to specified member group quarterly
2. For donations over \$1,000 reviewed by Public Fund Committee and released as soon as is practically possible.

Termination

Either party can suspend the agreement at any time, in writing, if they are dissatisfied with the terms of this agreement not being met

Management of Funds

The group understand any money it provides to Landcare NSW for this Project Donation Account and any money received by Landcare NSW for the Project Donation Account are pooled with the other money in Landcare NSW's Public Fund which Landcare NSW holds in a prudent manner.

Understanding

By reading and signing the application form you agree and understand explicitly and abide by the conditions set by Landcare NSW Limited. Any alterations may be requested or queried in writing, but Landcare NSW is not obligated for changes.