



# *Sustaining Landcare*

## **Project Management Services Brief**

**Project Timeframe: June 2016 to February 2017**

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### **Overview**

Landcare NSW is seeking project management services to progress the *Sustaining Landcare* (Landcare Trust) initiative: a flagship project for Landcare and the NSW Government.

Expressions of interest to fulfil this role are invited. This can be via an employee, contractor or consultancy arrangement.

Landcare NSW is a community organisation with limited resources that seeks to work with staff, contractors, consultants and volunteers who support the goals and values of Landcare.

### **Background**

Landcare is undergoing a resurgence in NSW with a network of 66 part-time Local Landcare Coordinators engaged in 2016 to support the volunteer network. The goal of *Sustaining Landcare* is to design a new model that ensures these coordinators are funded into the future.

### **Details of requirement**

Following a period of research, consultation and discussion, a model for the development of a Landcare Trust is being finalised. The next phase of work involves a series of tasks to build the foundations so the Landcare Trust is ready to seek and accept financial contributions.

Project management services are required to coordinate the following activities:

- overall project management
- secretariat to Trust Steering Committee
- report to and advise Landcare NSW Chair and General Manager
- manage several contracted projects including government policy advice, Landcare NSW membership model, digital development, marketing, legal/governance
- provide a Sydney presence
- liaison with Landcare NSW Council, executive, staff and community
- liaison with Local Land Services and other government representatives
- stakeholder relations, communications, leadership, representation of Landcare NSW
- monitor and report on contract between Landcare NSW and Local Land Services

This engagement will commence on **27 June 2016** for a period of eight months (extensions may be available dependent on project progress and priorities).

The successful proponent must provide their own infrastructure, alternatively it may be possible for the project to be based within a partner organisation such as a corporate or philanthropic foundation.

## **Who we are**

The Patron of the Landcare Trust is the Honourable Troy Grant MP. The project is supported by a Steering Committee of senior government, business, philanthropy and community leaders.

Landcare NSW is the peak body for NSW community Landcare. <http://landcarensw.org.au/>  
We are a representative voice and provide services and programs to support the 60,000-strong volunteer Landcare movement.

Landcare NSW has a council of 23 members who represent community Landcare from 11 regions. The organisation is managed by an Executive Committee which is supported by a small group of part time staff. The organisation receives some Federal Government funding and grants from a range of sources to deliver activities that support the growth and sustainability of Landcare. Landcare NSW is responsible for delivering the NSW Government's 2015-2019 Landcare Policy in partnership with Local Land Services.

## **Qualifications and Experience**

In this engagement Landcare NSW is seeking:

- Commitment and drive to deliver this high profile initiative on behalf of the Landcare community
- Appropriate qualifications and extensive experience working at senior levels in organisations
- Ability to respond to the challenges of managing multiple stakeholders and projects
- Skills to deliver multiple projects while maintaining strategic direction and responding to issues
- Willing and able to work with and support existing part time staff, contracts, consultants, volunteers and advisors
- Provide office and equipment (or supplied via partner organisation)
- Preferably Sydney-based or ability to conduct work from Sydney as required
- Highly flexible, adaptable team player committed to goals and values of Landcare.

## **Budget**

Remuneration for this engagement is to be negotiated with the successful applicant.

## **Next Steps**

To express an interest in this opportunity in the first instance please call Leigh McLaughlin – Landcare NSW Executive Officer on 0412 234 832 for a discussion. Format for EOIs is in three parts – maximum 5 pages in total:

- Proposed approach
- Credentials/resume
- 3 referees (mobile and email) who have agreed to be contacted

Please email EOIs to Angela McCauley - Landcare NSW Business Manager ([amccauley@landcarensw.org.au](mailto:amccauley@landcarensw.org.au)) by **6 June**. Project to commence no later than **27 June**.

18 May 2016